

# THE CONSTITUTION

(Based on EGM dated 15<sup>th</sup> July 2025)

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CRICKETERS' WELFARE ASSOCIATION OF BANGLADESH (CWAB)

## **Section - 1 : The Name of the Association**

CRICKETER'S WELFARE ASSOCIATION OF BANGLADESH (CWAB)

## **Section -2 : The address of the association**

Sher-e-bangla national cricket stadium ( SBNCS) – Mirpur Dhaka

## **Section - 3 Activity - areas of the association**

Area of the association is with the cricketers of Bangladesh. Activity of the organization will be focused on the welfare of cricketers of Bangladesh who are member of this organization.

## **Section - 4 : The principles and objectives of the association**

The association shall act as a secular, non-political and non-profiting volunteered social welfare organization consisting of the cricket players ( Past & Present) of Bangladesh.

The objective is to establish an active association through general welfare activities concerning the cricketers of Bangladesh as well as assuring their interests and promoting fellowship among them and establish a social club.

Welfare activities:

- a) Providing food, clothing, necessary medicine and all sorts of materials as well as relief and rehabilitation for the affiliated people, especially, those affiliated in natural calamities and epidemics as and when possible.
- b) Supporting cricketer players who are in a needy situation. CWAB may help with a medical support, employment support or any other support as possible and agreed by the executive committee or executive council.
- c) Developing pension fund for the former players who have played at the highest level of cricket of Bangladesh from 1972 till date.

- d) Advising the members of CWAB to develop other career after retirement from cricket. It can be umpiring, match referee, coaching, mentoring, ground development, cricket management, other technical skill etc as agreed by the executive committee or executive council.
- e) Legal support for the players as required on cricketing issues and others as accepted by the executive council .
- f) Organizing programs / events/ benefit matches to generate funds for welfare purpose

## **Section - 5 : Categorization of the members**

The category of members will be as follows:

Life member

Permanent member

Associate member

Honorary member

## **Section - 6 : Eligibility of Membership**

The eligibility of the members shall be as follows:

- a) Only the citizen of Bangladesh as registered player ( Former or current ) with Bangladesh Cricket Board ( BCB) can be the members of the association.
- b)The application form specified by the association, paying due fees, must be submitted to the Executive council .
- c)The members must subscribe to and agree with the principles and the objectives of the association.
- d)The applications for Membership shall be approved/disapproved according to the proposals taken in the meeting of the membership approval committee and followed by Executive council .
- f) Members must pay their due yearly fees.
- g)The final approval of member ship will be approved in the Executive Committee and enroll them in the register of members on acceptance by the committee.

h) Permanent and life member can apply their right voting and compete in the elections based on approval of chief election commission

i) Associate members, honorary member will have all the privilege except voting right .

### **Membership Sub-Committee**

A dedicated Membership Sub-Committee, comprising a minimum of three (3) members, shall oversee all membership applications and ensure compliance with the membership guidelines. Only those approved by both the Membership Sub-Committee and the CWAB Election Commission shall enjoy voting rights and be eligible to contest elections.

**I. Life Membership** Eligibility: Any former player with valid registration of Cricket Committee of Dhaka Metropolis. (CCDM ).

- Fees:
- General former players: Tk. 1,00,000/- (One Lakh)
- Former national players: Tk. 50,000/- (Fifty Thousand)
- Privileges:
- Exempt from annual subscriptions
- Full voting rights

### **II. Permanent Membership**

- Eligibility: Any player who has played for:
- The Bangladesh National Team, or
- In First-Class, List A, or Dhaka Premier League matches from 1972 to present

Registration Fee: Tk. 5,000/- (one-time)

- Annual Subscription:
- Former National/First-Class/Premier League Players: Tk. 5,000/-
- Current National Players with BCB Contract: Tk. 24,000/-
- Current First-Class Players with BCB Contract: Tk. 6,000/-
- Current Premier League (List A) Players: Tk. 3,000/-

- Current Women National Players with BCB Contract: Tk. 2,400/-
- **Voting Rights:**
- Voting rights under permanent membership are restricted to:
- Former and current national players of Bangladesh
- Current first-class players of Bangladesh
- All such members must have completed payment of their dues before election process.

### III. Associate Membership

- **Eligibility: Players who:**
- Have played in 1st, 2nd, or 3rd Division cricket under Cricket Committee of Dhaka Metropolis. (CCDM ); or
- Have represented any District Sports Association (DSA), such as played “national championship”
- **Transition Option:**
- Associate members may be upgraded to Permanent Members upon:
- Playing for the National Team, First-Class, List A, or Premier League
- Paying the applicable fees
- Fees as associate member :
- Entry: Tk. 2,000/-
- Annual Subscription: Tk. 1,200/-
- **Privileges:**
- No voting

#### **IV) Honorary members:-**

The executive committee of CWAB may decide to give honorary membership based on requirement to run the organization in a smooth manner like professionals / technocrats . They will have no voting right .

#### **Section - 7 : Forfeiture of Membership**

Membership shall be forfeited on the following grounds -

- A. If he resigns on own logical ground.
- B. Psychological imbalance
- D. If he does anything contrary to the interests of the association, or his conduct is in contravention of the principles and objectives of the association, or embezzles the fund of the association
- E. Death or conviction by the court of law.
- F. If any member join as an employee of the association.
- G. Any physical assault with fellow members of CWAB or associates or criminal engagement or banned by Bangladesh cricket board.

The executive council will decide based on the situation to suspend or terminate the membership.

#### **Section - 8 : Re-admission and Admission**

In case of re- admission or for any new membership it has come through membership subcommittee and then proceed to executive committee or executive council for approval or dis approval.

#### **Section - 9: Organization Structure**

There shall be three organizational structures for the management of the association.

The General Council.

The Executive Council

The Advisory Council.

**The General Council** : General Council shall be comprised of all the members . But, there shall be no upward limit of the number of members in the General Council.

**The Executive Council :**

The General Council shall appoint or elect an Executive Council comprising of 11(eleven) members for two years. The Executive Council of 11(eleven) members must comprise of the following executive officials (The approval of the annual general meeting shall be needed to increase or decrease, if necessary, the number of the members in Executive Council).

The post will be as follows ;-

President – 1 post

Sr. Vice President – 1 post

Vice President – 1 post

Member in charge (MIC) – 8 post

Member in charge may consist of the following. Such as:

Member in charge of Administration,

Member in charge of Finance,

Member in charge – Former player's affairs,

Member in charge – Current player's affairs,

Member in charge –Women player's affairs,

Member in charge – Welfare & events,

Member in charge – Fund mobilizations,

Member in charge – Media & communication etc as required for the association

**The Advisory Council**

The Executive Council shall be able to appoint Advisory Council of skilled or experienced consisting of 3 (three) members for 2(two) years so that the goals and objectives of the association are duly acquired.

The Executive Council can dissolve or increase the number if necessary of the Advisory Council.

### **Section - 10: Branches of the association**

The formation of Branch committees and structure:

The association can form, District Committees comprised of the members of the respective districts as per constitution with the permanent members of CWAB. The above district committee can be up to 7 members shall comprise of President, Vice president, Member in charge of Administration, Member in charge of finance, Member in charge of welfare and other members. In district committee they can have 3 associate members of CWAB if required. The branch committee shall be approved and regulated by the Executive council.

The duties, responsibilities and privileges of the branches:

The Branch council shall execute the intentions of the General Council and the Executive Council. The Branch Council shall be responsible to the General Council or the Executive Council for all its actions. The Branch Council cannot perform any additional action without the authorization of the Executive Council. The Branch Council shall have the privileges offered by the Executive council.

### **Section-11: Authority and responsibility of the Executive Council**

1. Sanctioning the necessary expenses of the association.
2. Establishment of sub-committees for executing special programs.
3. Determination of the date, time, venue and agenda for meetings.
4. Management of all financial records, vouchers and cash book.
5. Appointment of officials and determination of their salary.
6. Controlling over the responsibility of the administration, finance and direction of the association.
7. Determination of administration and management, starting new projects, accomplishment and formulating the duties of the officials.
8. Possessing the power to forfeit any membership according to section-8

### **Section-12: Authority, duties and responsibilities of the Executive Council.**

#### **A. The President :**

- 1) He shall direct supervise and preside over all meetings.
- 2) He shall have the full power in conducting the meeting and he shall formulate and determine the modes of the association on the basis of the commendation of the members of Executive Council.
- 3) For a smooth administrative system, he can appoint all officials of the association and shall have authority to suspend or expel any official as stipulated by the Executive Council.

#### **B. The Sr. Vice president / Vice President :**

He shall perform the responsibilities of the President in his absence as well as other duties and responsibilities as required or given by the President

#### **C. Member in charge of Administration & Finance of the executive council :**

They shall act as nonpaying person to execute the activity or portfolio as assigned by the president

They shall associate among the members of the Executive Council in formulating the program schedule and project proposals of the association.

They shall verify all bills, vouchers and other transaction documents and put forward to the concerned authority for approval.

They shall manage the circulation of notices concerning all sort of meeting invitations, date, time, venue, and agenda

They shall ensure that member in charge finance prepare the monthly, quarterly, half yearly and annual balance sheet and manage to approve it and to take decision in the concerned meeting.

They shall execute any task recommended by the Executive Council along with organizational responsibilities.

They shall always share suggestions and maintain close collaboration and discussion with the members of the Executive council for the overall development of the association.

They shall assist in substantiating and evaluating the programs in administrative tasks, in structuring projects and in making up budgets.



They shall have approval of the Executive Council before taking any such step with reference to hiring, settlement of bills and related affairs

They shall ensure to keep all the financial records and followed by proper handling of fund management. Need to submit financial report to the general council and in executive council.

All the activities of the member in charge of the executive council need to approved by the executive council meetings .

The member in charge of executive council (finance) can keep maximum 20,000/- (twenty thousand taka only) in hand for emergency expenditure.

All the transection above 10,000/- taka should be made in cross cheque ( Account payee) unless it is special situation as per approval of the executive council .

Member in charge of finance need to ensure that all transactions are recorded , deposited , paid as per approvals of the executive council . He shall submit financial report in the meeting of the executive council & General Council.

Member in charge of finance will be accountable to the executive council and general council for all the financial transparency

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#### **D. Member in charge of other departments of the executive council :**

They shall ensure that all the sections and portfolios as given such as Member in charge – Former player’s affairs, Member in charge – Current player’s affairs, Member in charge –Women player’s affairs, Member in charge – Welfare & events, Member in charge – Fund mobilizations , Member in charge – Media & communication etc as required for the association are executing the activity as per plan with the approval of the executive council . Effective plan with implementation need to be monitored. They must follow “Plan – Do – Check – Act “ process of management system .

Please note, Executive council management post can be held not more than three consecutive terms by any individual ( 6 years ) . Any existing Board director of BCB (Bangladesh cricket board) and former players who are in payroll (employees) of BCB cannot be part of the Executive Council of CWAB to avoid conflict of interest.

### **Section - 13: The mode of Election**

A. The Executive Council :

The Executive Council shall have to be elected or selected by proposal or support of all general members or through secret ballots, or based on agreement.

Election process shall be core process to have executive council. In case of special or emergency situation selected by proposal or support of general member can be considered or by secret ballot or based on agreement. There should be election after every 2( two) years of executive council.

#### B. Duration:

The duration of the Executive Council shall be the next 2 (two) years since the day of being elected or selected and election shall be arranged in the biennial general meeting by forming election commission. But, if for any reason, there is any post vacant in the Executive Council, up to 2(two) vacant posts can be co-opted, subject to the decision of the Executive Council, from among the general members of the association. The co-opted posts shall have to be approved in the next annual general meeting.

#### **Section-14: The Election Commission**

To conduct elections, the Election Commission, consisting of 3(three) members who shall not compete in the Executive Council election or not a member of the association. Shall have to be formed in biennial general meeting of the association. But the biennial general meeting must be summoned before 45 (forty five) days of expiration of the validity of the Executive Council. The members of the election commission, one selected as convener and the others as members, shall conduct the election. They will approve the candidate list for election process. The process will be as follows :

- i) Last date of clearing dues to be eligible as Voter
- ii) Primary voter members list
- iii) any complain or appeal on primary voters list
- iv) Final voter list
- v) Nomination form for the candidature
- vi) Submission of nomination form
- vii) Scrutiny of nomination papers
- viii) any appeal or any withdrawal of candidate
- ix) Publication of candidate list

x) Meet the candidate or introduction of the candidates

xi) Election day proceedings

xii) Vote counting

Xii) Declaration of provisional result of election.

### **Section-15: Modes of voting**

One person shall vote once for a post. The election commission shall announce the electoral schedule before 30 (thirty) days of election. Decisions of the election commission concerning the election shall be considered as final. If the election of the association does not take place in due time for some reason, the election of the Executive Council shall have to be arranged within 90 (ninety) days forming a convener committee concerning election.

### **Section-16: The modes of meeting**

**General meetings:** General meetings shall be held at least once in every two years. The notice shall be announced 15 (fifteen) days in advance and the quorum for the general meeting shall be 1/5 (one fifth) of the total number of the Voting members. This can be an annual general meeting (AGM) under the general meeting category. All the permanent and life members (Voting members) should be entitled to attend this meeting.

**Special General Meetings:** General meetings may be summoned on a notice 7 (Seven) days in advance for any special reason. However, nothing but special agenda can be discussed and decided in such meetings. Such as approval of new budget, any change in constitution, any other special situation as agreed by the executive council. Notice must be announced duly enlisting the objectives of the special agenda. The quorum shall be 1/7 (one seventh) of the total number of the Voting members. It can be considered as an extraordinary general meeting (EGM). All the permanent and life members (Voting members) should be entitled to attend this meeting.

**Executive meetings:** There shall be at least 6 (six) meetings of the Executive Council in a year. The quorum shall be 1/3 (two thirds) of the total members and the Executive Council may summon a meeting on a notice 7 (seven) days in advance.

**Emergency meeting:** The General Council, on a notice 7 (seven) days in advance, and the Executive Council, on a notice 3 (three) days in advance, may summon the emergency meeting of the association. However, the quorum shall be 1/3 (one -thirds) of the total number of the members in each case.

### **Adjournment of meeting:**

The appointed time of the General Meeting may be delayed for maximum 30(thirty) minutes, otherwise the meeting shall be suspended.

If the General Meeting is suspended for insufficient quorum, the notice for the next meeting shall have to be announced within 30(thirty) days and in case of the repetition of quorum crisis, the General Meeting shall be held with as many of the members present and their opinion / decision shall be considered as final.

If the meeting of the Executive Council is suspended twice for insufficient quorum, decisions may be taken with as many of the members present on the third time and up to 2 (two) vacant posts in the Executive Council must be filled in by co-opting from the general members.

### **Section-17: Authority and responsibility of the General Council**

All the authority of the association shall be placed upon the General Council. The General Council may take any legal decision or step for the association's welfare.

The program of the General Council shall be as follow:

Ensuring presence by signing names.

Reading out and approving the proceedings of the last meeting.

Submitting all sorts of reports and taking decisions through discussions.

Correction of sub-ordinances (if any)

Adjournment proposal / miscellaneous.

If the President , Sr. Vice president or Vice president is absent, or unable or unwilling to preside one of the members may be given the Chairmanship and his responsibilities by proposal and approval.

General council can give approval of any change or update in the constitution of CWAB .

General council meeting can be described as Annual general meeting ( AGM) or Extraordinary general meeting ( EGM ) as required for the organizations.

There has to be atleast one annual general meeting in year with the general council focusing on governance , accountability, activity and financial transparency with audited accounts .

### **Section-18: Fund/Money transaction**

Funds may be received from person, members of CWAB, national or foreign organizations or welfare organizations or foundations, or the government.

Money of this fund may be spent in distress or for legal expenditure or office administration, expansion of work activity with local or international forum and or as approved by the executive council. Besides, the money can be spent/donated as genuine expenditure/aid for any sort of action concerning the benefit of cricket players welfare or welfare of the association.

### **Section-19: Financial Management**

i) For the financial transactions of the association a savings/current account must be opened of behalf of the association in any scheduled Bangladesh bank.

ii) The above mentioned savings/current account shall be opened on the **joint signature of the President, Member in charge administration and Member in charge of finance.** However, money can be drawn with the signature of any two among the President, member in charge of administration, member in charge of finance.

iii) The approval in the meeting of the Executive Council shall be needed for all expenditure and the budget must be announced in the yearly meeting of the General Council

### **Section-20: Auditing & internal audit sub committee**

The annual account of the association shall have to be verified by any auditing firm recognized by the government. Each year's verification report/audit report completing in due time, shall have to be submitted in the meeting of the General Council or annual general meeting ( AGM ) to other organizations as required .

There should an internal audit subcommittee consisting of at least 3 members who will ensure the financial transparency of activity.

### **Section 21: Amendments to the Constitution**

21.1 Any proposed amendment to this Constitution must be submitted in writing at least 14 days prior to a General Meeting.

21.2 Amendments must be approved by a two-thirds majority of the voting members present at the General Meeting.

### **Section 22: Dissolution**

22.1 CWAB may be dissolved by a resolution passed by three-fourths of the voting members present at a specially convened General Meeting for that purpose.

### **Section 23: Code of Conduct and Ethics**

23.1 All members and office bearers of CWAB shall adhere to the highest standards of integrity, transparency, and professionalism.

23.2 Any breach of this Code shall be dealt with as per procedures determined by the Executive Committee including possible suspension or termination of membership.

### **Section 24: Miscellaneous**

24.1 In the event of any ambiguity or conflict in interpretation of this Constitution, the decision of the General Body shall be final.

24.2 Matters not covered under this Constitution may be governed by the Societies Registration Act or Social welfare ministry or any relevant law of Bangladesh. In case of any change or update social welfare ministry need to be informed.